

# **W. J. NIEDERKORN LIBRARY - BOARD MEETING - MINUTES**

Friday, March 19, 8:30 A.M. In the Library Community Room

1. Roll call. Attending: Tom Hudson, Judy Jones, Justin Ritter, Dr. Mike Weber, Marie Zirbes. Excused: Bob Bretl, Kay Goodwin, and Barb Matera. Also attending Director David Nimmer. Meeting called to order at 8:30 a.m. by Vice-President Zirbes.
2. Correspondence. None.
3. Public comment (limit of 5 minutes per person). None.
4. Approval of minutes: February 2010. Hudson made a motion to approve minutes and seconded by Weber. Passed.
5. Approval of schedule invoices - Log of Debits - February-2 2010 and March 2010: Weber made a motion to approve and seconded by Ritter. Passed.
6. Approval of balance sheets - End of Year 2009, January 2010, February 2010: motion made by Hudson, seconded by Weber. Passed.
7. Approve 2009 city annual report. Motion to approve by Hudson seconded by Ritter with clarification about 12 computer replacements not 12 additional computers. Passed.
8. Approve Library Director benchmarks 2010. Motion to approve was made by Hudson and seconded by Ritter with the addition of benchmarks for creating an employee manual and for exploring e-book possibilities. Passed.
9. Policy Updates - long overdue fines and fees. After discussion the topic was tabled until the next board meeting with all members. Passed.
10. Approve HVAC controls vendor and contract for 2010. Motion was made by Hudson to approve HVAC as vendor for 2010, unless any other bids come in before the April BOT meeting, seconded by Weber. Passed
11. Director's Report: One Book, One Community - response has been good so far, some trouble getting into the book, some glowing reviews. Unique Management collection service - Starting up in about a week, will report more later. Update on Library Plan 2011-2015 - It is a work still in progress with very few municipalities still needing to pass a resolution. Lego Club - It has been a big hit so far. Friday Night Movies - Library is closed during adult shows. Only people who want to see the movie will be in the library.
12. Adjournment. Weber made the motion to adjourn at 9:35 and was seconded by Jones. Passed.

Minutes respectfully submitted by Judy Jones.